



International Seabed Authority
26th Session
2021

Administrative Note

The Office for Administrative Services of the International Seabed Authority (ISA) welcomes the members of the Council and Assembly to Kingston! Please see below supplementary points to assist you as part of ISA's meeting services.

POINTS OF CONTACT

- | | |
|---|----------|
| • ISA's switchboard: 876 922 9106/9 | |
| • Ghislain Maertens, Director gmaertens@isa.org.jm | Ext. 290 |
| • Sonja Phinn, Security & Transport sphinn@isa.org.jm | Ext. 289 |
| • Bobett Russell, Administrative Assistant brussell@isa.org.jm | Ext. 261 |

CIT FACILITIES

Satya N. Nandan Library (second floor of Secretariat building)

- Desktops with access to the Internet and a shared printer
- Username: delegate / Password: delegate

Wireless Access

- **All areas of the Secretariat**
Configuration of mobile devices: **ISA_GUEST**
- **Meeting Rooms and common areas of the Jamaica Conference Centre:**
Network Identity: **SEABED26** / Password: **ISA2021!**

For secured access or other CIT related matters please contact

- | | | |
|-------------------|----------|----------------------|
| • Andre Brooks | Ext. 267 | Mobile: 876 833 4916 |
| • Esam Alnour | Ext. 248 | Mobile: 876 835 6499 |
| • Wenley Bramwell | Ext. 263 | Mobile: 876 552 0948 |

ON SITE COVID TESTING SERVICES

MDLink, a local medical service provider, will administer the Antigen and Polymerase Chain Reaction (PCR) tests at the Jamaica Conference Centre (Entrance Hall Lobby), from 8-10 December 2021 and 13-15 December 2021, between the hours of 10:00 a.m. and 6:00 p.m.

Cost and time frame for results

- Antigen test: 30-60 minutes / US\$70.00 or J\$10,000.00
- PCR test: 48 hours / US\$145.00 or J\$22,000.00

Please click on this link to sign up and book your onsite Covid test: <https://themdlink.com/p/sign-up>. Use "Jamaica Conference Centre, 14-20 Port Royal St, Kingston" as your address for testing.

Should you have any challenges with the registration, please contact Shenelle McKay at MDLink by email shenelle@themdlink.com.

TRANSPORTATION SERVICES

- There will be a daily shuttle service with coach buses, properly identified, offering free transportation to and from the Pegasus Hotel for delegates staying there and nearby properties (Courtleigh Hotel, Courtyard by Marriott Kingston and Liguanea Club) as well as from/to the AC Hotel to/from the Jamaica Conference Centre.
- Delegates staying at these hotels are invited to share this information by email with Ms. Bobett Russell at brussell@isa.org.jm to ensure enough buses are provided.
- Covid-19 protocols will be in place for observance.

Morning/Evening For 6 December and 13 December 2021, 8:00 a.m. departure from Pegasus Hotel and AC Hotel to the Jamaica Conference Centre / 6:10 p.m. departure from Jamaica Conference Centre back to the Pegasus Hotel and AC Hotel
For all other days, departure from hotels will change to 9:00 a.m.

Lunch Break 1:05 p.m. departure from Jamaica Conference Centre to Pegasus Hotel and AC Hotel; and 2:45 p.m. departure from Pegasus Hotel and AC Hotel to Jamaica Conference Centre

Note: Times may vary according to the needs of the Session and will be notified accordingly

LUNCH OPTIONS

There are a number of dining options within walking distance of the Conference Centre should delegates choose to stay at the Conference Centre during the lunch break.

Kingston, Jamaica, 2 December 2021.